

Prairie Metropolis Centre **Working Paper** Series

General Information

- **What are PMC Working Papers?**

PMC's working paper series is related to the broad mandate of the Metropolis Project. This initiative is designed to: (1) speed up the dissemination of research results relevant to the interests and concerns of Metropolis researchers, policy-makers, NGOs; (2) fulfill a commitment made in the application to SSHRC/CIC for a renewal grant for the Prairie Metropolis Centre; and (3) populate the Virtual Library on the PMC web site.

- **Will these be considered “official” publications?**

The inclusion of a manuscript in the working paper series does not preclude, nor is it a substitute for its subsequent publication in a peer reviewed journal. In fact, we would encourage authors to submit such manuscripts for publication in professional journals (or edited books) as well. It is a requirement of researchers who have received funding from the PMC to submit a working paper.

- **What subject content is acceptable?**

The Working Paper Series welcomes research reports and theoretical discussions relevant to the mandate of the Metropolis Project, providing insight into the policy concerns not only of immigration and integration, but also ethnocultural diversity. Examples of these areas include: socioeconomic, political, cultural, and educational integration of migrants and refugees; impacts on the host society; language; transnationalism; spatial distribution; gender roles and family; ethnic, cultural, and religious diversity; multiculturalism; media and communication; social cohesion- inclusion; racism and discrimination-exclusion; employment equity-anti- discrimination; youth; identity; citizenship; temporary migration; immigration and demographic planning; justice and security; settlement programs and policy; and population health.

- **Who may submit papers?**

Paper submissions are open to Metropolis researchers, policy-makers and service providers. Submissions from non-affiliates will be examined on a case-by-case basis.

- **How do I submit a paper?**

All submissions must be sent electronically to lenise@ualberta.ca with a subject heading of Working Papers Submission.

- **What happens when I submit a paper?**

The PMC will acknowledge receipt of the paper via email within 10 working days. The series editors will review your submission to ensure that it falls within the mandate of the Metropolis Project and that it is properly referenced and documented. If these standards are met, the paper will then be referred to the appropriate Domain Leader for review and advice. Once the review is completed the author will be contacted.

Style and format requirements

• What style must papers use?

Manuscripts submitted for inclusion in the working paper series should be properly referenced and documented. However, the style followed may be that of the APA Publication Manual, Chicago Manual of Style, the Modern Language Association of America style, or the style of the refereed journal to which the manuscript is eventually submitted.

• What format must my paper use when I submit it?

- Papers must be submitted in Microsoft Word.
- Manuscripts should not exceed 7,500 words (or 25 typewritten double-spaced pages), including abstract, references, tables, and figures.
- The title page must include the following information: (a) title of paper; (b) name(s) of author(s); (c) date (month and year); (d) address(es) for correspondence (postal and email); (e) 75-100 word abstract; and (f) 4 to 6 keywords by which the paper may be indexed.

Since manuscripts accepted for inclusion in the Working Paper Series will be uploaded to the Prairie Metropolis Centre's web site all accepted papers will be converted into PDF files. Please note that a limited number of hard copies will be printed by the Prairie Centre. These will be available at a cost of \$5.00 per paper.

• Copyright

Copyright for papers accepted as PMC Working Papers remain with the author(s) who are free to publish their papers at any time. It is the responsibility of the authors to inform PMC's Working Paper series Editors of any change in publication status.

Please direct any questions you may have about the PMC Working Paper Series to: Lenise Anderson at lenise@ualberta.ca or by telephone at (780) 492-0635