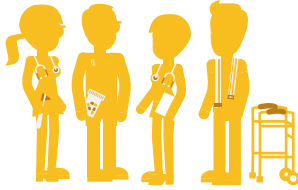


TEAM CHARTER



Why a team charter?

Living document that:

- can shorten the time teams spend forming and storming by clarifying purpose and process,
- can be used by team to reflect on and can evaluate performance later

Made together and defines:

1. What you will be doing (task)?
 - Purpose, goals and expected outcomes
 - Responsibilities to support goals
2. How you will be doing it (process)?
 - Procedures for information sharing, decision making, problem solving
 - Values and behaviours that build relationships (courtesy, trust, commitment)

The ethical values below might prompt thinking and discussion needed to begin to define the culture of your team.

Confidence believe in the value of your contribution

Flexibility change, play

Generosity make space for others

Humility knowledge/contribution is partial

Integrity commit to and follow through

From Frodeman R, Thompson Klein J and Mitcham C (2010). The Oxford Handbook of Interdisciplinarity. Oxford University Press

What is your purpose?:

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.....

Building on your purpose, define 3 goals and their anticipated outcomes:

a)

.....

b)

.....

c)

.....

How will your team function effectively? Outline the strategies that will support you.

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Outline the behaviour(s) needed to build and preserve relationships:

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Outline the roles of each or specific team members that are needed to support any particular team goals.

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Identify what action(s) the team will take to hold members accountable when responsibilities are not carried out.

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When will you review this document?

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Who are you? Select a team name that reflects your team composition and/or goals:

Team Name:

We the undersigned members of team

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commit to the goals and processes described in this document.

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